

Child Care Guidelines

Sign IN and OUT:

- A picture ID is required when checking your child in and out of the Child Care facility.
- Remember to sign your child in with first and last name upon arrival.
- Unless explicit written permission is provided by the parent admitting the child, no one else will be permitted to pick up the child.
- Children must be signed out when leaving Child Care.

Personal Items:

- Please put all loose items into a diaper bag or coat sleeve to ensure these items make it home with you.
- Label all items (diaper bags, water bottles/sippy cups, etc).
- Encourage your child to leave personal toys in the car or at home. *Please note: small toys, jewelry, coins, etc. are not permitted. We are not responsible for lost items.*
- Parents are encouraged to bring carriers for non-mobile children.

Doors:

For the safety of your child and others, please do not open the Child Care gate or allow your child to open/close the gate. The gate should be opened by the Child Care attendant.

Snacks and Feeding:

- We do not permit food or snacks of any kind in any Child Care area.
- For the safety of the children, gum is not permitted and should be disposed of before entering any Child Care area.
- We will feed infants if the parents provide formula and bottles with instructions for feeding.

Diapers and Potty Training:

- We will change children wearing diapers or disposable training pants. Parents must provide diapers and wipes.
- For children potty training, we encourage parents to bring an extra change of clothes.

Sickness:

- Health standards, as well as consideration for other children dictate that we will not admit children who appear to be sick.
- Please keep your child at home if they experience any of the following symptoms in the previous 24 hours:

*Stomach ache or nausea *Vomiting *Inflamed eyes *Sore throat *Diarrhea
*Chills *Earache *Fever *Skin rash or sores *Heavy Nasal Discharge *Cough or cold less than 4 days

Child care guidelines are subject to change without notice if deemed necessary for the comfort and safety of patrons.



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Child Care HOURS

Updated rates and hours effective
Monday, August 20, 2018.

**Monday - Thursday: 8 a.m.-12:15 p.m.
4-8:15 p.m.**

Friday: 8 a.m.-12:15 p.m.

Saturday: 8 a.m.-noon

There is a 75-minute limit for infants
3 to 18 months; limit for older children
is two hours

**\$3.25 per hour for first child
\$2.75 per hour for each additional child
\$40 for 15-hour punch card
\$36 per month for unlimited hours
for unlimited children**

Rates



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